



**Job Description  
Treasurer**

**Responsibilities**

- The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Association.
- The Treasurer shall present a full and complete financial report at every meeting.
- The Treasurer shall receive and give receipts for all monies due and payable to the Association from any source whatsoever, and deposit all such monies in the name of the Association in a reputable bank chosen by the Executive Board.
- The Treasurer shall give a bond for the faithful discharge of his/her in such sum and with such surety as the membership may determine.
- The Treasurer shall attend all Board and General Association meetings.
- The Treasurer shall cast a vote on appointments of coaches, appointed committee chairpersons and committee members and matters that come before the Board and General Association meetings.